

# AGARAPATANA PLANTATIONS LIMITED

(Company No. PB 899)

C/o. Corporate Managers & Secretaries (Private) Ltd.  
8-5/2, Leyden Bastian Road,  
York Arcade Building, Colombo 1.

1<sup>st</sup> September, 2023

## CIRCULAR TO SHAREHOLDERS

Dear Shareholder/s,

### THIRTY FIRST ANNUAL GENERAL MEETING

The Board of Directors of Agarapatana Plantations Limited have decided to convene the Thirty First Annual General Meeting (AGM) of the Company on Tuesday, 26<sup>th</sup> September, 2023 at 11.00 a.m. and conduct same as a **Virtual Meeting** from 8-5/2, Leyden Bastian Road, York Arcade Building, Colombo 01.

Shareholders who wish to participate at the meeting via Online Platform are kindly requested to complete and return the Registration Form attached to this Circular to reach the Registered Office of the Company's Secretaries, Corporate Managers and Secretaries (Pvt) Limited, 8-5/2, Leyden Bastian Road, York Arcade Building, Colombo 1, or via e-mail to [aplagm2023@cmsl.lk](mailto:aplagm2023@cmsl.lk) at least 3 days prior to the date of the Meeting. Upon receipt of the duly completed Registration Form the Company's Secretaries will email Virtual Meeting login information to the eligible Shareholders or their duly nominated Proxies to enable them to join the meeting.

If a Shareholder/Proxy holder intends joining the Virtual AGM via a smart phone, it is necessary for him/her to download the "Zoom Mobile App" onto his/her smart phone. Similarly, if the Shareholder/Proxy holder wishes to join the meeting via a desktop computer, the link could be opened by downloading the "Zoom Desktop App" to the respective desktop computer.

Also enclosed herewith are the Notice of Meeting and the Form of Proxy for the Thirty First Annual General Meeting of the Company.

Please be advised that the Annual Report of the Company for the Financial Year ended 31st March 2023 is available on the Company website:-

[www.lankemplantations.lk](http://www.lankemplantations.lk)

In the event you require assistance in downloading or accessing the website, kindly contact Mr. Jehan Ratnakumar on 0112344485 -9 or e-mail [jehan@cmsl.lk](mailto:jehan@cmsl.lk) any time between 9.00 a.m. and 4.00 p.m. on any working day.

If you wish to receive a printed copy of the Annual Report, please send your written request by returning the duly completed Form of Request which is attached hereto to reach us at the Registered Address of the Company's Secretaries as mentioned above or e-mail same to [aplagm2023@cmsl.lk](mailto:aplagm2023@cmsl.lk). The printed copy will be forwarded within eight (8) working days from the receipt of the written request provided there is no disruption in the postal service.

If you have any queries in obtaining a printed copy of the Annual Report, please contact the following officials any time between 9.00 a.m. and 4.00 p.m. on any working day.

Name	Contact No.	e-mail
Ms. Geethika Priyadarshini	0112344485-9	<a href="mailto:geethika@cmsl.lk">geethika@cmsl.lk</a>
Ms. Monisha Selvam	0112344485-9	<a href="mailto:monisha@cmsl.lk">monisha@cmsl.lk</a>

Further, if shareholders who are unable to participate at the Meeting wish to raise any queries, such queries could be sent in writing to the Company's Secretaries via e-mail to [aplagm2023@cmsl.lk](mailto:aplagm2023@cmsl.lk) or by post to the Registered Office of the Company's Secretaries as mentioned above not less than five (5) days before the date of the Meeting. This is in order to enable the Company Secretaries to compile the queries and forward same to the attention of the Board of Directors so that same could be addressed at the Meeting.

Shareholders who are unable to attend may complete and return the Form of Proxy duly completed to reach the Registered Office of the Company's Secretaries not later than 48 hours before the time fixed for the holding of the Meeting.

By Order of the Board  
**AGARAPATANA PLANTATIONS LIMITED**  
**CORPORATE MANAGERS & SECRETARIES (PRIVATE) LIMITED**  
Secretaries



## **AGARAPATANA PLANTATIONS LIMITED**

(Company No. PB 899)

### **NOTICE OF MEETING**

Notice is hereby given that the Thirty First Annual General Meeting of Agarapatana Plantations Limited will be held on 26<sup>th</sup> September, 2023, at 11.00 a.m. and conducted as a Virtual Meeting from 8-5/2, Leyden Bastian Road, York Arcade Building, Colombo 01 for the following purposes:

1. To receive and consider the Annual Report of the Board of Directors and the Statement of Accounts for the year ended 31st March 2023 with the Report of the Auditors thereon.
2. To re-elect as a Director Mr. Anushman Rajaratnam who retires in accordance with Articles 92 & 93 of the Articles of Association.
3. To re-elect as a Director Mr. P.M.A. Sirimane who retires in accordance with Article 98 of the Articles of Association.
4. To re-elect as a Director Mr. G.K.B. Dasanayaka who retires in accordance with Article 98 of the Articles of Association.
5. To re-elect as a Director Mr. M. Kowdu K. Mohideen who retires in accordance with Article 98 of the Articles of Association.
6. To reappoint Mr. C.P.R. Perera who is over seventy years of age as a Director. Special notice has been received from a Shareholder of the intention to pass a resolution which is set out below in relation to his reappointment. (see Note No. 5)
7. To reappoint Mr. S.D.R. Arudpragasam who is over seventy years of age as a Director. Special notice has been received from a Shareholder of the intention to pass a resolution which is set out below in relation to his reappointment. (see Note No. 6)
8. To reappoint Mr. A.M. de S. Jayaratne who is over seventy years of age as a Director. Special notice has been received from a Shareholder of the intention to pass a resolution which is set out below in relation to his reappointment. (see Note No. 7)
9. To authorize the Directors to determine contributions to charities.
10. To re-appoint as Auditors, Messrs. Ernst & Young and to authorize the Directors to determine their remuneration.

By Order of the Board,  
CORPORATE MANAGERS & SECRETARIES (PRIVATE) LTD.  
Secretaries  
Colombo

1<sup>st</sup> September, 2023

**Notes:**

1. A member of the Company who is entitled to attend and vote may appoint a proxy to attend and vote instead of him or her. A proxy need not be a member of the Company.
2. A Form of Proxy is enclosed for this purpose. The instrument appointing a proxy must be deposited at the Registered Office of the Company's Secretaries, Corporate Managers & Secretaries (Private) Limited at No.8-5/2, Leyden Bastian Road, York Arcade Building, Colombo 1, not less than forty eight hours before the time fixed for the meeting.
3. Members are encouraged to vote by Proxy through the appointment of a member of the Board of Directors to represent them and vote on their behalf. Members are advised to complete the Form of Proxy and their voting preferences on the specified resolutions to be taken up at the meeting and submit the same to the Company Secretaries in accordance with the instructions given on the reverse of the Form of Proxy.
4. Please refer the "Circular to Shareholders" dated 1<sup>st</sup> September, 2023 for further instructions relating to the Annual General Meeting and for joining the Meeting virtually.
5. Special Notice has been received by the Company from a shareholder giving notice of the intention to move the following Resolution as an Ordinary Resolution at the Annual General Meeting:

Resolved –

"That Mr. C.P.R. Perera who is seventy nine years of age be and is hereby reappointed a Director of the Company and it is further specially declared that the age limit of seventy years referred to in Section 210 of the Companies Act No.7 of 2007 shall not apply to the said Director, Mr. C.P.R. Perera."

6. Special Notice has been received by the Company from a shareholder giving notice of the intention to move the following Resolution as an Ordinary Resolution at the Annual General Meeting:

Resolved –

"That Mr. S.D.R. Arudpragasam who is seventy two years of age be and is hereby reappointed a Director of the Company and it is further specially declared that the age limit of seventy years referred to in Section 210 of the Companies Act No.7 of 2007 shall not apply to the said Director, Mr. S.D.R. Arudpragasam."

7. Special Notice has been received by the Company from a shareholder giving notice of the intention to move the following Resolution as an Ordinary Resolution at the Annual General Meeting:

Resolved –

"That Mr. A.M. de S. Jayaratne who is eighty three years of age be and is hereby reappointed a Director of the Company and it is further specially declared that the age limit of seventy years referred to in Section 210 of the Companies Act No.7 of 2007 shall not apply to the said Director, Mr. A.M. de S. Jayaratne."

**AGARAPATANA PLANTATIONS LIMITED**

(Company No. PB 899)

**FORM OF PROXY**

I/We\* .....of  
.....  
being a member/ members\* of Agarapatana Plantations Limited, hereby appoint .....  
..... of .....  
..... whom failing

- 1. Sri Dhaman Rajendram Arudpragasam of Colombo or failing him
- 2. Chrisantha Priyange Richard Perera of Colombo or failing him
- 3. Denham Rohan Madena of Colombo or failing him
- 4. Sunil Somindranath Poholiyadde of Colombo or failing him
- 5. Anushman Rajaratnam of Colombo or failing him
- 6. Parakrama Maithri Asoka Sirimane of Colombo or failing him
- 7. Gotabaya Kiri Bandara Dasanayaka of Colombo or failing him
- 8. M. Kowdu K. Mohideen of Colombo or failing him
- 9. Ajit Mahendra de Silva Jayaratne of Colombo

as my/our \*proxy to represent me/us\* and to vote as indicated hereunder for me/us\* and on my/our\* behalf at the Thirty First Annual General Meeting of the Company to be held on 26<sup>th</sup> September, 2023 at 11.00 a.m. and at any adjournment thereof and at every poll which may be taken in consequence thereof

		For	Against
1.	To receive and consider the Annual Report of the Board of Directors and the Statement of Accounts for the year ended 31st March 2023 with the Report of the Auditors thereon.		
2.	To re-elect Mr. Anushman Rajaratnam as a Director.		
3.	To re-elect Mr. P.M.A. Sirimane as a Director.		
4.	To re-elect Mr. G.K.B. Dasanayaka as a Director.		
5.	To re-elect Mr. M. Kowdu K. Mohideen as a Director.		
6.	To re-appoint Mr. C.P.R. Perera as a Director.		
7.	To re-appoint Mr. S.D.R. Arudpragasam as a Director.		
8.	To re-appoint Mr. A.M. de S. Jayaratne as a Director.		
9.	To authorize the Directors to determine contributions to charities.		
10.	To re-appoint as Auditors, Messrs. Ernst & Young and to authorise the Directors to determine their remuneration.		

Signed this ..... day of .....Two Thousand and Twenty Three.

.....  
Signature(s)

Note: \*Please delete the inappropriate words.

- 1. A Proxy need not be a member of the Company.
- 2. If no words are struck out or there is in view of the Proxy doubt (by reason of the way in which the instructions contained in the form of Proxy have been completed) as to the way in which the Proxy should vote, the Proxy will vote as he thinks fit.
- 3. Instructions as to completion are noted on the reverse hereof.

## **FORM OF PROXY**

### **INSTRUCTIONS AS TO COMPLETION**

1. Please write legibly, your name, address and date, and sign in the space provided.
2. The completed Form of Proxy should be received at the Registered Office of the Company's Secretaries, Corporate Managers & Secretaries (Pvt) Ltd at 8-5/2, Leyden Bastian Road, York Arcade Building, Colombo 01, not less than 48 hours before the time appointed for the holding of the meeting.
3. In the case of a Company/Corporation, this Form of Proxy shall be executed either under its Common Seal or by its Attorney or by an Officer on behalf of such Company/ Corporation duly authorised in writing.
4. In the case of Proxy signed by an Attorney, the relevant Power of Attorney must be deposited at the Registered Office of the Company's Secretaries for registration.

**AGARAPATANA PLANTATIONS LIMITED**

(Company No. PB 899)

**REGISTRATION FORM**

Participation at the 31<sup>st</sup> Annual General Meeting (AGM) of Agarapatana Plantations Limited to be held on 26<sup>th</sup> September 2023 at 11.00 a.m. and conducted as a virtual meeting from 8-5/2, Leyden Bastian Road, York Arcade Building, Colombo 01.

**DETAILS OF SHAREHOLDER**

Full Name of the Principal Shareholder : .....

NIC No./Passport No./Company Registration No. : .....

Residential Address : .....

.....

Telephone No/s : .....

Email : .....

Full Name of 01st Joint Holder : .....

NIC No/ Passport No. : .....

Full Name of 02nd Joint holder : .....

NIC No/ Passport No. : .....

In the event a Proxy holder is appointed by the Shareholder following details of him/her will also be required.

**DETAILS OF PROXY HOLDER : (only if a proxy is appointed)**

Full name of Proxy holder : .....

NIC No./Passport No. of Proxy holder: .....Telephone No/s.....

Email : .....

Signature/s : .....  
Principal Shareholder                      01st Joint holder                      02nd Joint holder

Date : .....

**Note :** In the case of a Company/Corporation, the Shareholder Registration Form must be signed under its Common Seal which should be affixed and attested in the manner prescribed by its Articles of Association and in the case of the Registration Form being signed by an Attorney, the Power of Attorney, must be deposited at the Registered Office of the Company's Secretaries, Corporate Managers and Secretaries (Pvt) Limited 8-5/2 Leyden Bastian Road, Colombo 01, Sri Lanka or emailed to [aplagn2023@cmsl.lk](mailto:aplagn2023@cmsl.lk)

